



FOREIGN TRAVEL BRIEF REQUEST FOR DEFENSE BUSINESS BOARD MEMBERS

All DoD personnel, including members of Boards, Commissions, and Task Forces such as the Defense Business Board are required to notify their respective Security and Antiterrorism Programs prior to foreign travel. Travelers receive an Antiterrorism Country-specific Foreign Travel brief and a refresher brief on elicitation reporting requirements via email 1-2 weeks prior to departure. Depending on clearance level and countries to be visited, travelers may be required to complete additional requirements. Travelers must fill out this form and email it to WHS.Pentagon.EM.mbx.Antiterrorism@mail.mil at least five (5) business days prior to travel; those travelers with an SCI-level clearance must give thirty (30) business days' notice.

TRAVELER INFORMATION

Name of traveler _____
Email Address _____
Phone Number _____
Security Clearance _____

TRIP INFORMATION

Dates of Travel _____
All Destinations
(City/Country) _____
Purpose of Travel _____
Sponsor of Travel _____

Do you have any specific concerns about your trip?

References:

- DoD-O 2000.12, *Antiterrorism Handbook*
- DoDI 2000.16, *Antiterrorism Standards*
- DoD 5105.21-M-1, *DoD Sensitive Compartmented Information Administrative Security Manual*
- *DoD Foreign Clearance Manual* / DoD Directive 4500.54E, *DoD Foreign Clearance Program*

EMAIL COMPLETED FORM TO WHS.PENTAGON.EM.MBX.ANTITERRORISM@MAIL.MIL