



DIRECTOR OF ADMINISTRATION AND MANAGEMENT
1950 DEFENSE PENTAGON
WASHINGTON, DC 20301-1950

MEMORANDUM FOR DESIGNATED FEDERAL OFFICER, DEFENSE BUSINESS BOARD

SUBJECT: Determination to Partially Close the Defense Business Board Meeting

The Defense Business Board (“the Board”) will meet on November 3, 2021 from 8:55 a.m. to 5:00 p.m. and on November 4, 2021 from 8:15 a.m. to 4:10 p.m. The meeting will be in room 4E869 in the Pentagon, Washington, D.C.

The meeting will be closed to the public on November 3, 2021 from 8:55 a.m. to 5:00 p.m. with opening remarks by the Designated Federal Officer (DFO). The Board will then receive remarks from its Board Chair, the Secretary of Defense, and the Deputy Secretary of Defense.

The Board will reconvene in closed session on November 4, 2021 from 8:15 a.m. to 10:30 a.m. for classified briefings from various senior DoD leaders.

The meeting will be open to the public from 10:45 a.m. to 11:40 a.m. on November 4, 2021, with opening remarks by the Designated Federal Officer. The Board will then receive a briefing from the DoD Small Business Program Office.

The meeting will move into closed session from 2:00 p.m. to 4:10 p.m. on November 4, 2021, for classified discussion and closing remarks by the Board Chair and DFO.

In accordance with Section 10(d) of the Federal Advisory Committee Act, 5 U.S.C. Appendix and 41 C.F.R. § 102-3.155, it is hereby determined that portions of the meeting of the Board include classified information and other matters covered by 5 U.S.C. § 552b(c)(1) and that, accordingly, the following dates and times will be closed to the public: November 3, 2021 from 8:55 a.m. to 5:00 p.m., and November 4, 2021 from 8:15 a.m. to 10:30 a.m. and from 2:00 p.m. to 4:10 p.m.

The 5 U.S.C. § 552b(c)(1) determination is based on the consideration that the briefings and discussions will involve classified matters of national defense. Such classified material is so intertwined with any unclassified material that it cannot reasonably be segregated into separate discussions without defeating the effectiveness and meaning of the overall meeting.

To permit those portions of the meeting to be open to the public would preclude discussion of such matters and would greatly diminish the ultimate utility of the Board’s briefings and discussions.

As required by 41 C.F.R. § 102-3.155(d), the Board shall insure that a copy of this determination is made available to the public upon request. In light of this determination, the Board shall also

comply with all requirements for reporting closed and partially meetings as specified in DoD Instruction 5105.04.

If you should have any questions concerning this determination, please contact the Designated Federal Officer, Jennifer Hill, at 571-342-0700 or email: Jennifer.s.hill4.civ@mail.mil.


Michael B. Donley